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| Dana Ohanesian, Orange County  | X | Mindy Hartman, Riverside County | X |
| Susie Sullivan, Orange County | X | Monique Blakely, Los Angeles County | X |
| Rosa Chavez, Orange County | X | Jaime T. Pailma, Los Angeles County | X |
| Patrick Copland, Orange County | X | Chris Pailma, Los Angeles County | X |
| Val Wood, San Diego County | X | Lucy Siebern, San Diego County | X |

1. The meeting started at 1:31 p.m. Roll call was taken by Patrick.
2. Patrick reviewed the agenda and moved on to the next agenda item, Owners Meeting Tasks.
3. For Owners Meeting Tasks, Patrick started with an update for unannounced local inspections, stating that we have two contractors in place for local inspections. He said in the Utah area we have a company called Logan Computers. He said Logan Computers carried out the local inspection of CSC on November 28th and we are now working on scheduling the local inspection for Simplifile. He said we also have a contract in place for local inspections in Florida by a company called SmartFix Computers in Maitland Florida. He said SmartFix Computers has been given the local inspection checklist and we are working on the inspection of First American in Lake Mary Florida. He said after the first local inspection in Florida, we will start working on getting a contractor for the Minnesota area.

For pricing options, Patrick said the multi-county agreement was sent out to all Owner Counties for review. For website, Patrick said the meeting minutes from the last Owner Assistants meeting on February 1st have been posted to the Owner’s Portal website. He said if there are suggestions on additional information to post to the website, to please let him know.

For disaster recovery, Patrick said the draft report from Rolf has been reviewed and the wording in one area is being worked on. He said after this, the report will be finalized and Rolf will send it to the Owner Assistants.

For SECURE Performance Analytics, Patrick said that the plan to filter out unnecessary data worked and we have avoided an increase in the data collection tool licensing costs. He presented an updated SECURE Performance Analytics Cost Estimates spreadsheet showing a $9,000 decrease in the anticipated overall costs. He said the license increase would have also required an additional $2,000 per year in maintenance costs and that this has also been avoided. He said this is a huge accomplishment achieved by the LA and Orange County SECURE teams. He said connection security was also improved and the remaining work will be on getting the dashboard components ready for use in production. He said we will continue to provide updates as things progress and that the SECURE Performance Analytics dashboard will be released to Production along with SECURE version 3.10 in June.

1. Patrick continued to the G2G agenda item. He displayed a list of counties and their status with Franchise Tax Board (FTB), stating that there has been no change since our last meeting. He then displayed a list of counties and their status with Department of Child Support Services (DCSS), stating that Marin County went live with DCSS on February 28th.

Patrick provided updates to the implementation status for California Department of Taxes and Fees Administration (CDTFA) and Employment Development Department (EDD). He said CDTFA is testing with LA County and that they are still going through the approval process for signing the SECURE G2G MOU. For EDD, he said they have finished the review of the SECURE G2G MOU and we are expected to get signed copies soon. He said EDD has also started testing with LA County.

Patrick finished the G2G agenda item by saying that if any county has questions about their local government implementations to please email SECURE Support. He said they have been working with Melissa in Riverside County to make improvements to the local government implementation process so that it will be easier for counties to assist SECURE Support in this process. Patrick thanked Melissa for her help.

1. Patrick reviewed upcoming meetings:
	1. SECURE Owner Assistants Meeting – April 5th at 1:30 p.m.
	2. SECURE County Meeting in late spring in Riverside (TBD)
2. Patrick moved on to the next agenda item, other items. He said for software development, SECURE version 3.9 was released to Production February 26th. He said there have been no issues and thanked the SECURE Software Development team for the work that was done in advance to ensure a smooth rollout of the new software. Patrick said there will be database performance improvement work coming up soon and counties will be notified of any maintenance windows in advance. He said that after the database work is completed, counties will see improved performance when running reports in SECURE Administrator website. He said SECURE version 3.10 is being targeted for June and will include the Performance Analytics dashboard in SECURE Administrator website.

Patrick moved on to the next item, the county adjustments feature. He said NTC has started their testing of the adjustments feature and Synrgo was completed their testing. The other agents have been contacted but have not responded. He said that LA County has been ready and waiting for about 4 months. He said if agents do not respond by the end of the week, he will be setting a deadline for completion of testing.

Patrick mentioned that many DOJ Local Inspections have been scheduled due to Michelle Mitchell’s retirement at the end of May. He said the inspection for Sacramento County was completed on February 13th with no issues. He said the inspection for San Diego County will be on March 6th, the inspection for Riverside County will be on March 7th and the inspection for Tulare County will be on April 4th. He said that Michelle’s replacement will be accompanying her on all inspections and her name is Vickie Beatty. Patrick said he will be present for the San Diego County inspection on March 6th.

Patrick moved on to the last item, open county discussion. He said that SECURE Support is looking into the potential to send Environmental Impact Report filings through SECURE G2G. He said they are taking input from counties and trying to get up to speed on how this would work for the clerk side of things. He said that any information gained will be shared with all counties. He asked if there is anything else that that Owner Assistants would like to discuss. Nothing else what brought up by the meeting attendees.

Patrick thanked everyone for attending. The meeting ended at 1:53 p.m.