**Attendees**

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| Dana Ohanesian, Orange County | Monique Blakely, Los Angeles County |
| Susie Sullivan, Orange County | Jaime T. Pailma, Los Angeles County |
| Rosa Chavez, Orange County |  |
| Patrick Copland, Orange County | Michele Martinez-Barrera, Riverside County |
|  | Antionette Garrett, Riverside County |
| Val Wood, San Diego County | Mindy Hartman, Riverside County |

1. The meeting started at 1:30 p.m. Roll call was taken by Patrick Copland.
2. Reviewed the meeting agenda with no changes.
3. Owners Meeting Tasks/Partner Pricing, Owners did not get a chance to meet with the partner principal at New Law, however Dana stated that Hugh is working on setting up a conference call with the SECURE Owners and the other county principals to talk about pricing. He said notifications will be sent out after a date is selected for the conference call.
4. Future meetings - Patrick indicated the SECURE County meeting at the Assessors Conference in Santa Barbara on March 14th will start at 11 a.m. and will be followed by lunch. The next OA meeting is scheduled for February 7th.
5. Other items/removal of lien data from SECURE. He provided some background, explaining that when SECURE version 3 first went live in 2014, counties agreed that images should be purged after 30 days and data should be retained indefinitely for statistical purposes. A new MOU with FTB, includes a clause that SECURE agrees to purge FTB lien data from SECURE after 30 days. The group agreed that index data in the SECURE system could be interpreted as lien data and should be deleted. People also commented that SECURE is a delivery system and should not maintain the data past a reasonable time for corrections. Patrick said he would consult with the SECURE developers on the level of effort required to change the retention of index data in the SECURE system to 30 days. He said he would then provide options to the group so they could make a decision on how to move forward.

SECURE system modifications - Patrick indicated that most of the approval forms for the proposed software changes have been received and a spreadsheet was provided of what has been received thus far. Patrick stated that proposed software change 2628 will not be included in the SECURE version 3.11 release in March and he reminded the group that there will be final review of proposed software change 2525 on January 15th. He said he is looking for help to reduce the size of the “modification approval” forms so they can be emailed easily. Jaime from LA stated that she can partner with Patrick on this.

Zero page count modification – Patrick indicated the fix would be included in SECURE version 3.11.

1. Open county discussion- Jaime asked Val if she had heard anything about when the new ERDS regulations will be published. Val said she has not and said she will reach out to the DOJ ERDS Program for an update. Val asked where she would get information about the SECURE Counties meeting in March and Patrick said he will work on sending that information out.

The meeting ended at 1:55 p.m.